

IM-460 - Loading Rates

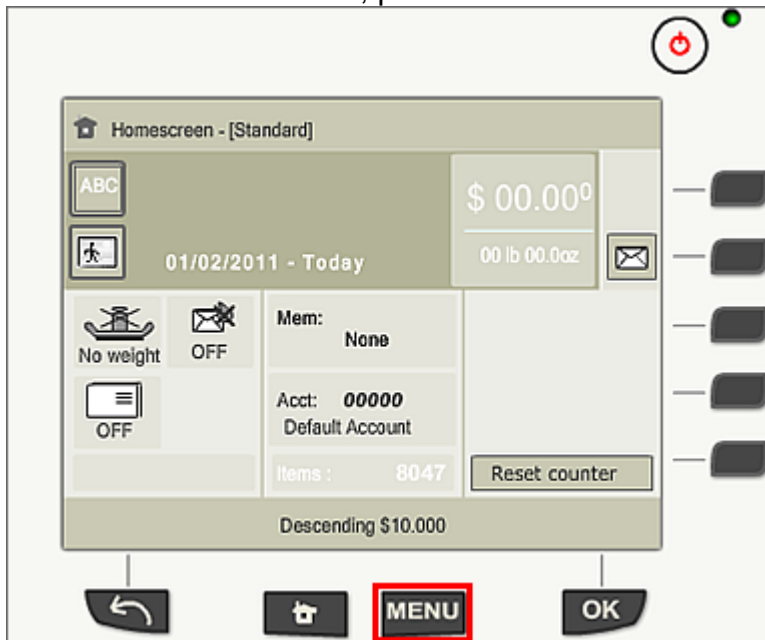
Introduction

The following conditions must be met before loading rates:

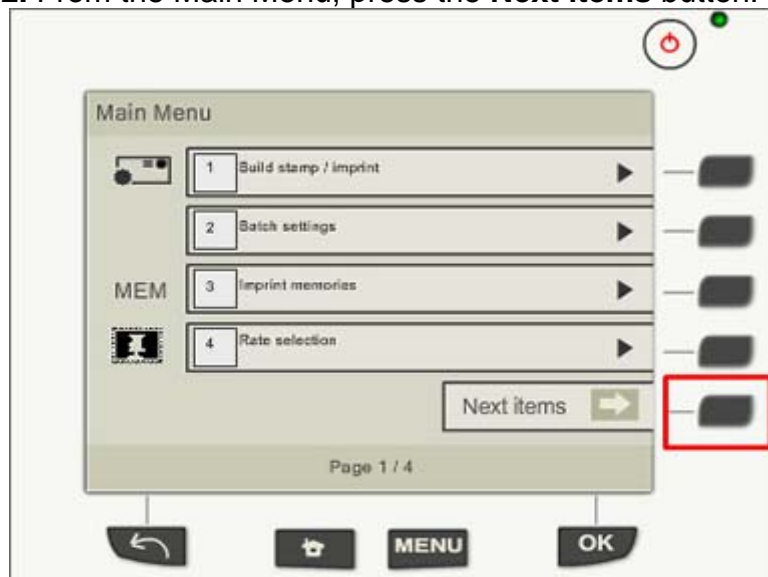
- The customer must have a rate protection contract.
- The machine must be declared.

Loading Rates

1. From the Homescreen, press the **MENU** button.



2. From the Main Menu, press the **Next items** button.

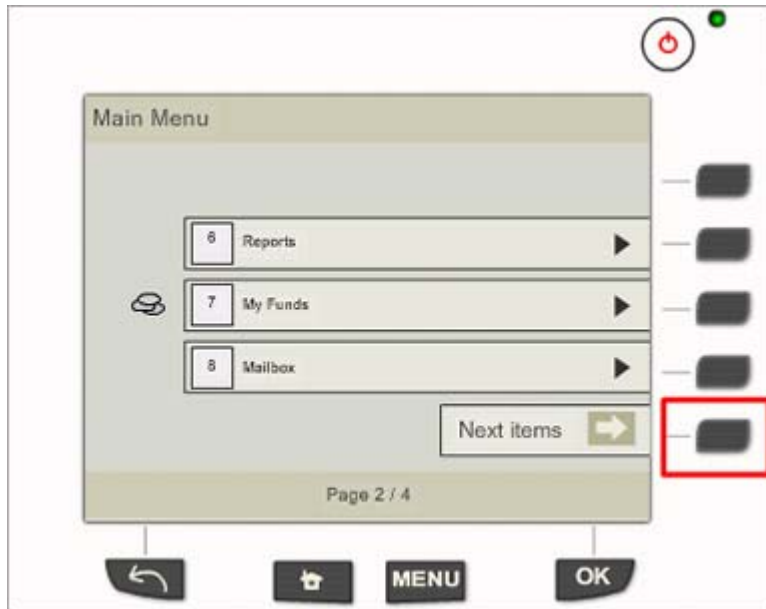


Limitations of this Document

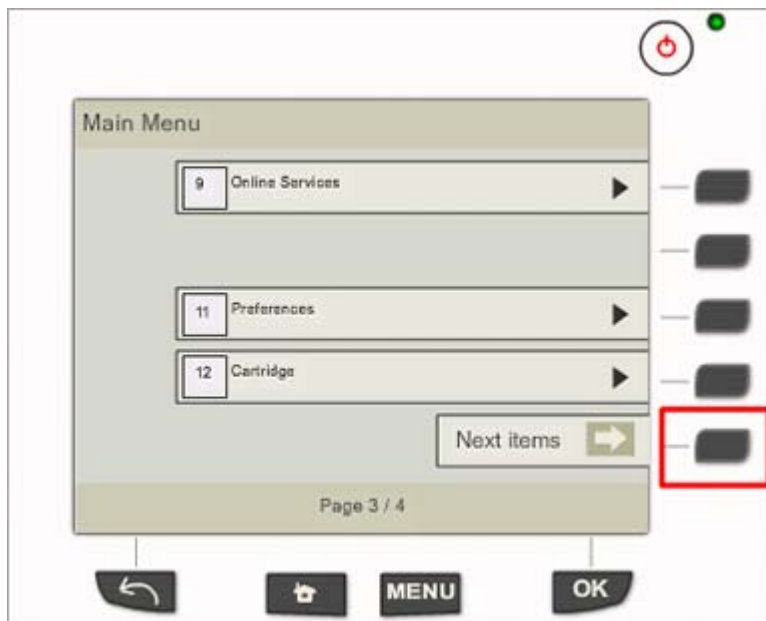
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3. Press the **Next items** button to access the next page of options.

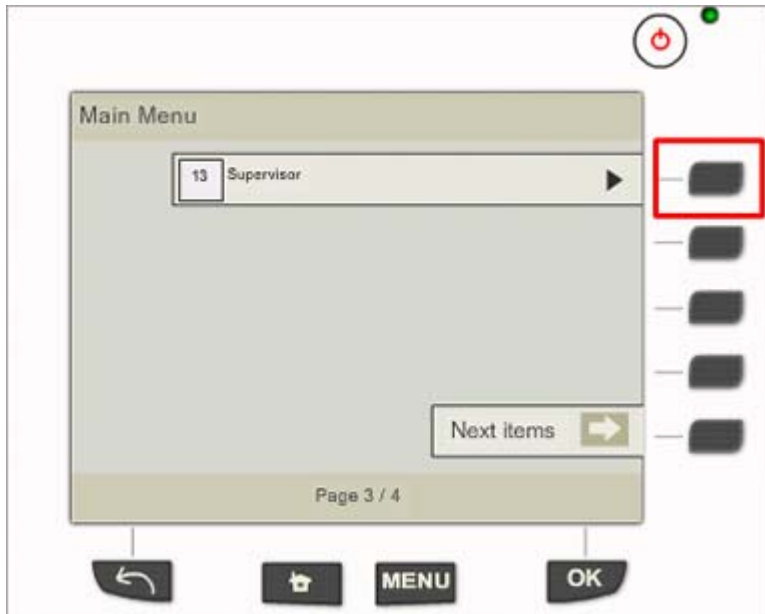


4. Press the **Next items** button to access the next page of options.



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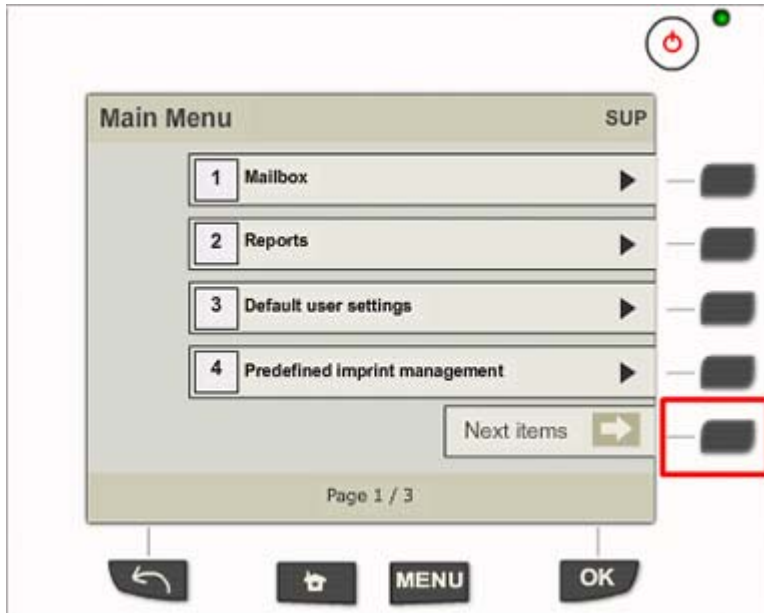
5. Press the **Supervisor** button.



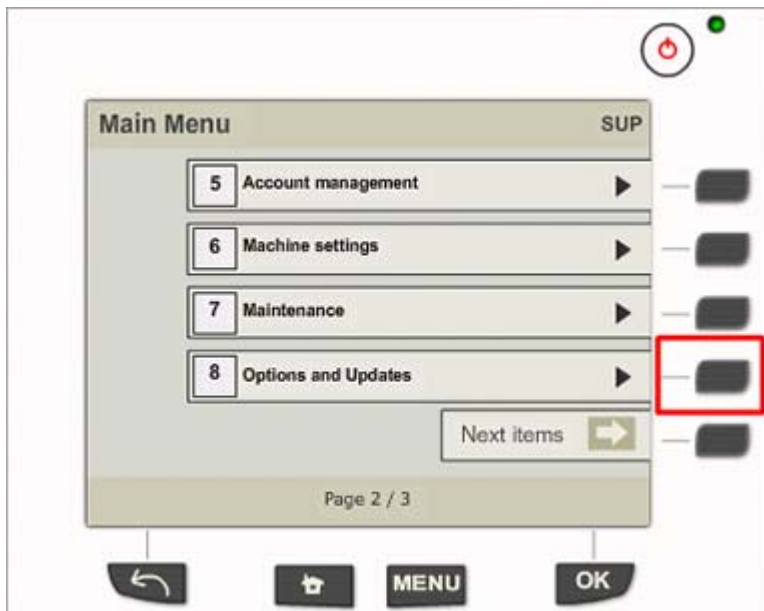
6. Using the numeric keypad, enter the Supervisor PIN code, **09430**.
- Press the **OK** button.



7. From the Supervisor Main Menu, press the **Next items** button to access the next page of options.



8. Press the **Options and Updates** button.



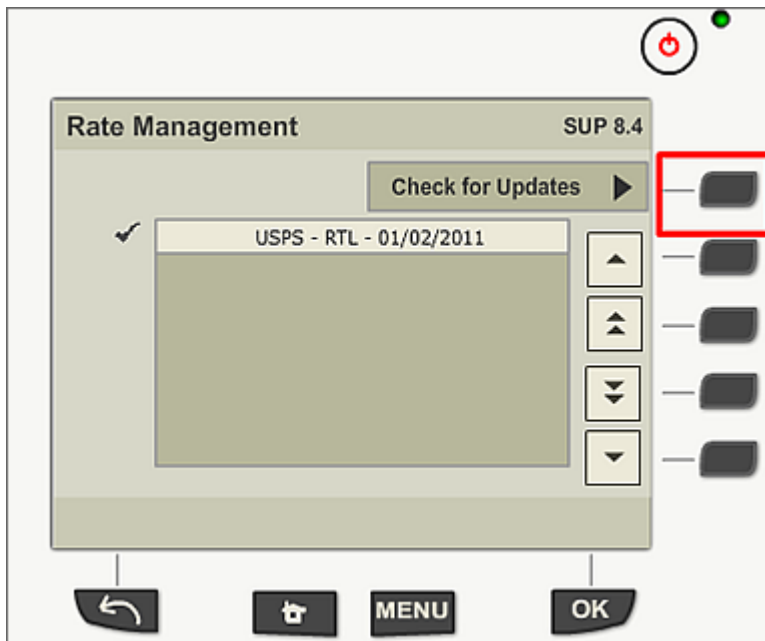
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9. Press the **Rate Management** button.



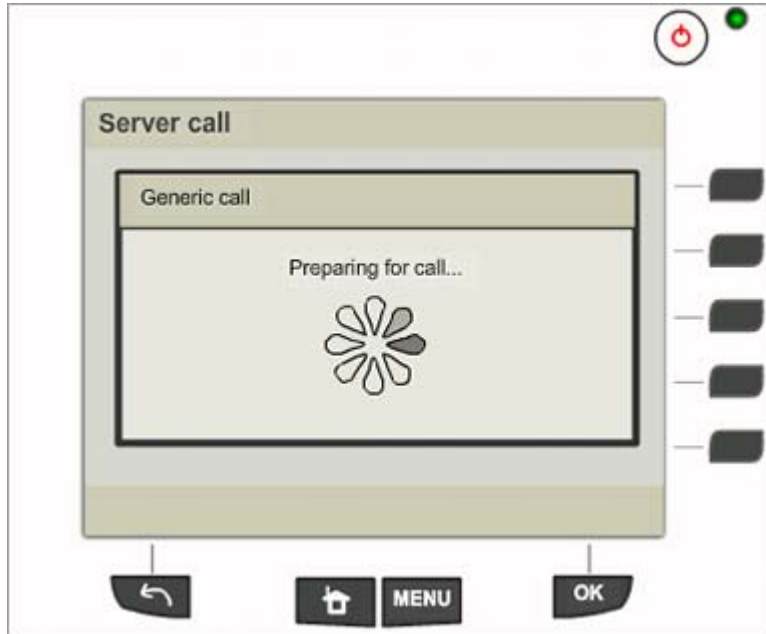
10. Press the **Check for updates** button.

- The rate to be loaded **USPS - RTL - 01/02/2011** will have a check mark next to it.

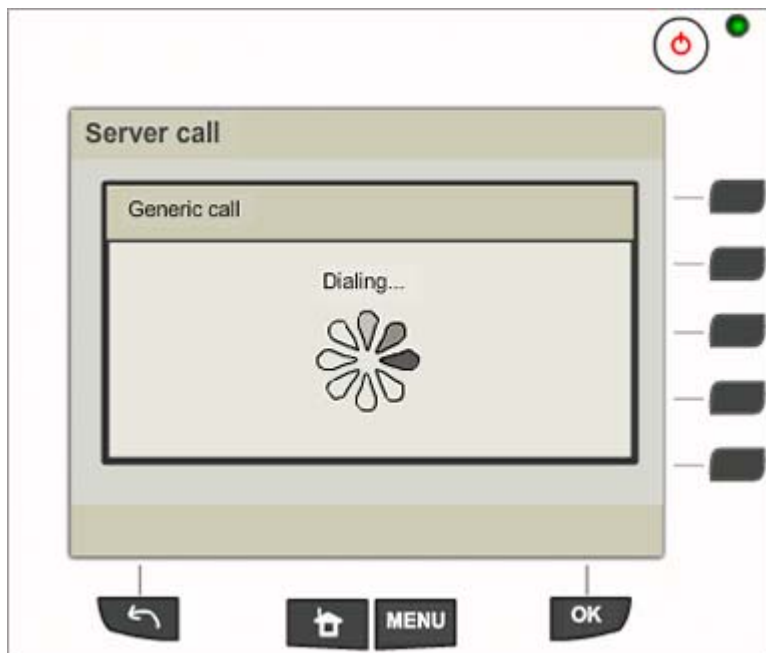


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11. The machine is preparing for the Generic call.
- **Do not interrupt this process.**

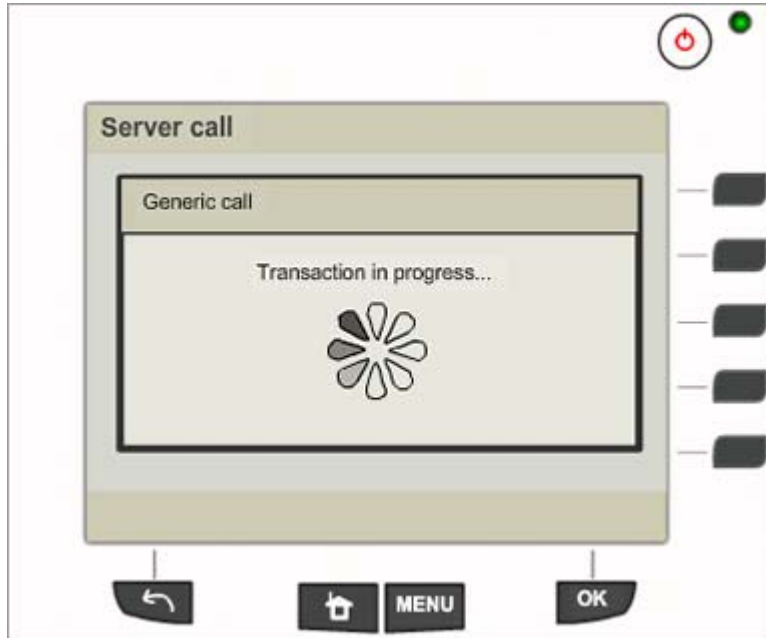


12. The machine is connecting to the server.
- **Do not interrupt this process.**

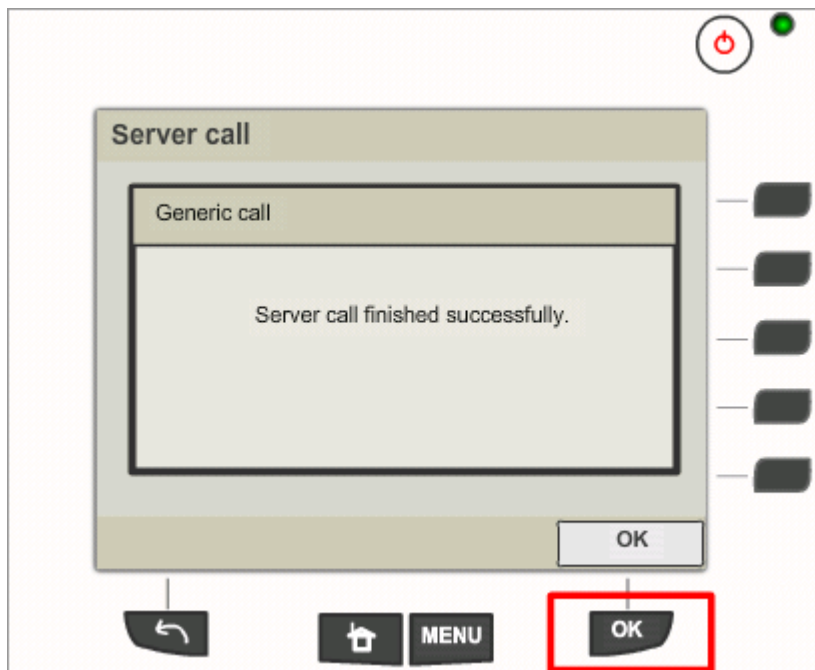


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13. The transaction is in progress.
- Do not interrupt this process.



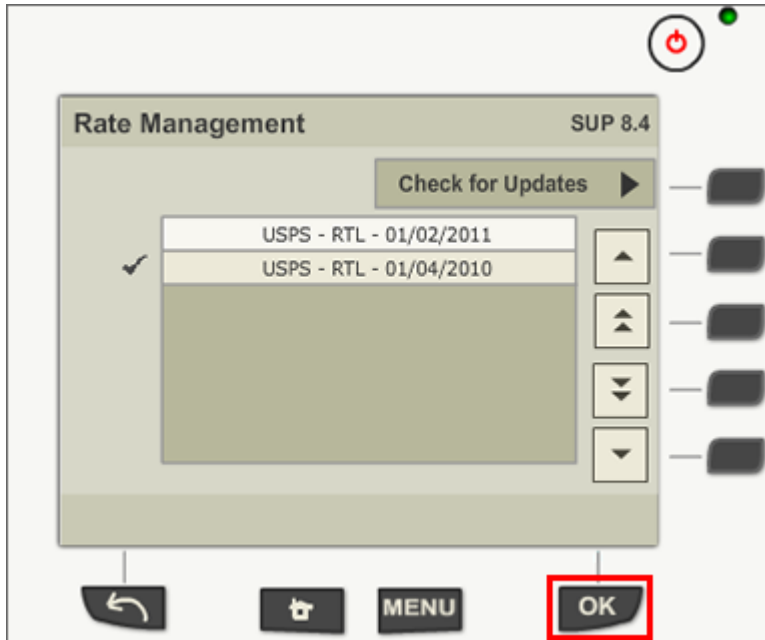
14. The Generic Call finished and the rates loaded successfully.
- Press the **OK** button.



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15. The current rates are indicated by the check mark.

- The new rates, **USPS – RTL – 01/02/2011**, will become active on the effective date.
- Press the **OK** button.



16. Press the **SLEEP / WAKE** button to exit Supervisor mode.

